

**GOVERNANCE AND AUDIT COMMITTEE**

**Thursday, 30th June, 2011**

**10.00 am**

**Darent Room, Sessions House, County Hall, Maidstone**

**There will be a presentation on the Role of External Audit and Final Accounts at 9.30am for Members of the Committee.**





## AGENDA

### GOVERNANCE AND AUDIT COMMITTEE

**Thursday, 30th June, 2011, at 10.00 am**  
**Darent Room, Sessions House, County**  
**Hall, Maidstone**

Ask for: **Andrew Tait**  
Telephone: **01622 694342**

*Tea/Coffee will be available 15 minutes before the start of the meeting*

#### **Membership (13)**

Conservative (12)      Mr R L H Long, TD (Chairman), Mr M V Snelling (Vice-Chairman),  
Mr A R Chell, Mr B R Cope, Mr K A Ferrin, MBE, Mr C Hibberd,  
Mr D A Hirst, Ms A Hohler, Mr R A Marsh, Mr R J Parry,  
Mr R Tolputt Mr C T Wells

Liberal Democrat (1): Mr T Prater

#### **Webcasting Notice**

Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site – at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.

By entering the meeting room you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you do not wish to have your image captured then you should make the Clerk of the meeting aware.

#### **UNRESTRICTED ITEMS**

*(During these items the meeting is likely to be open to the public)*

1. Introduction/Webcasting ( 1 - 2)
2. Membership  
To note that Ms A Hohler and Mr R A Marsh have replaced Mr P W A Lake and Mr J F London on the Committee.
3. Substitutes
4. Declarations of Interest in items on the agenda for this meeting
5. Minutes - 16 March 2011 ( 3 - 8)
6. Committee Work Programme ( 9 - 12)
7. Treasury Management Annual Review 2010/11 ( 13 - 24)
8. External Audit Governance report ( 25 - 26)

9. Internal Audit Annual Report ( 27 - 52)
10. Draft Statement of Accounts 2010/11 ( 53 - 210)
11. Company Protocol ( 211 - 222)
12. Review of Complaints ( 223 - 228)
13. Debt Management ( 229 - 238)
14. Annual Audit Fee 2011/12 ( 239 - 248)
15. Kent Superannuation Fund Audit Plan 2011/12 ( 249 - 254)
16. Update on progress of Savings Programme ( 255 - 258)
17. Other items which the Chairman decides are urgent

#### **EXEMPT ITEMS**

*(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)*

Peter Sass  
Head of Democratic Services  
(01622) 694002

**Wednesday, 22 June 2011**

*Please note that any background documents referred to in the accompanying papers maybe inspected by arrangement with the officer responsible for preparing the relevant report.*